

Debra A. Puppel
Assistant to the Town Manager
Town of Amherst
4 Boltwood Avenue
tel 413-259-3292
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puppeld@amherstma.gov
[Open Government to the MAX! - www.amherstma.gov/wifi](http://www.amherstma.gov/wifi)

From: Ollie Amerigian [<mailto:oliveramerigian@gmail.com>]
Sent: Friday, May 15, 2015 9:46 AM
To: Town Manager's Office; Select Board; Pronovost, Christopher
Subject: Film Proposal for Amherst

Dear Town of Amherst,

I know I have spoken to some of you already however, my name is Oliver Amerigian and I am the Location Manager on a film based on the life of Emily Dickinson titled *A Quiet Passion*. We are hoping to shoot some scenes in Amherst over the course of three days in mid-June and our proposal is attached to this email.

This is a preliminary introduction to our plans and I would like to note that some of the details contained may be altered as we get closer to the shoot date. The reason for this is that the majority of this film is being shot in Belgium and most of the principle decision makers are currently overseas. This makes it difficult for me to get final confirmation on some details and I will keep you posted as the project progresses.

We are excited for the opportunity to film in Emily Dickinson's hometown adding authenticity to our movie. I would like to thank you all for your consideration and patience in this matter and await your response to take the next step.

Best Regards,

--
Oliver Amerigian
Location Manager
A Quiet Passion
C: 401.835.5859
OliverAmerigian@gmail.com



A QUIET PASSION

Proposal to film in Amherst, MA

A Quiet Passion is an original screenplay by director Terence Davies based upon the life of Emily Dickinson. The first five weeks of this film will be shot on a film stage in Belgium where a replica of the interior of her home has been constructed. For the last three days of our schedule we are hoping to shoot exterior scenes in Amherst to capture the look and feel of her hometown. We are excited and grateful to have the opportunity to shoot on her actual property to make this film feel as authentic as possible.

I would like to preface this request with the understanding that many of the details contained in this document are not set in stone. The decision makers on this film are currently filming in Belgium, which makes it difficult for them to give me definitive answers, especially since some of them have not yet seen these locations in person. The filming locations and general procedures contained within should remain unchanged, however the film times, parking/police detail requests and the number of production vehicles may be altered as we get closer to the date.

Request: Three days of filming in Amherst, MA

Requested Filming Areas (2 locations)

1. **The Emily Dickinson Museum** (exterior scenes only)
280 Main St.
Amherst, MA 01002
2. **Wildwood Cemetery**
70 Strong St. Am
Amherst, MA 01002

We have been in contact with both locations over the last month and negotiations are ongoing.

Prep, Shoot & Wrap Schedule:

Prep (TBD)

This refers to the amount of time needed to prepare and dress the properties prior to filming. We will most likely need two days. Since our first day of shooting is a Monday, it has yet to be decided whether prep would occur the previous Thursday & Friday or Saturday & Sunday (we often do not work weekends). The other hurdle is that we have not reached a conclusion as to how much work will be done at either location, which will determine the amount of time needed for prep.

For the museum we have been in negotiations with Jane Wald about doing some landscaping to enrich the property with period appropriate flowers and shrubs. Some of these plants will be planted permanently should the museum choose to keep them.

Shoot Dates

Monday June 15th, 2015

Wildwood Cemetery 7am – 12pm

Emily Dickinson Museum 12pm – 7pm

Tuesday June 15th, 2015

Emily Dickinson Museum 7am – 7pm

Wednesday June 17th, 2015

Emily Dickinson Museum 7am – 7pm

Wrap (TBD)

This refers to the amount of time needed once filming is completed to restore the properties to their original condition. As with the prep days, the amount of set dressing we do will determine how much time will be needed for restoration. This would most likely be 2 days, the following Thursday and Friday (June 18th & 19th).

Production Vehicles:

- (1) Grip & Electric Tractor Trailer: 65'
- (1) Camera/Sound Truck: 30'
- (1) Set Deck/Props Truck: 30'
- (2) 3-Room Actors Campers: 65'
- (1) Hair/Makeup Trailer: 85'
- (2) Trailers for Horses & Horse Drawn Carriages
- (2) 15-Passenger Vans for transporting crew
- (40) Crew/Cast Personal Vehicles

Parking

We will need a parking lot close to the museum for our crew and cast to park their personal vehicles. This number will vary from 25-40 depending on how many extras we have each day. Crew will then walk or be shuttled to set. We are in the process of contacting parking lots close by to facilitate this.

The trucks listed above are used to carry our equipment and provide rooms for our actors. In reference to the **museum map**, we are hoping to permit No Parking on all of the meters in front of the museum property. We would line our trucks up along the North side of the road, giving our crew easy access. There are 22 parking meters spanning roughly 425 feet along this stretch and we would want to permit this for the three days of filming.

In reference to the **cemetery map**, Wildwood has told us we can place some trucks on the property, though I need to get our Teamster Captain on site to see how many vehicles we can get into the allowed area. If we have any trucks that do not fit on the property, we would want to put them close by. I spoke briefly to Don Bohonowicz who works for the town and Wildwood Elementary across the street from the cemetery about putting some vehicles in their parking lot if they have room. He is open to the idea, but this needs to be discussed further once I have more information. The other option would be to line them up on the street outside the cemetery entrance, though that would involve having police details on the road to facilitate traffic.

Police Details

Since this film takes place in the 1800's, we will need to try and eliminate anything within our shots and within earshot that is not of the time period. This would include cars driving by the property.

In reference to the **museum map**, we would ideally like to place police details in the starred areas to stop traffic during our shots. There are two ways to go about doing this: one would be what we call **intermittent traffic control (ITC)** where we hold traffic while we're shooting then bleed it through when we cut. The other would be **to shut down the street completely** during the hours of filming. We may not need the officer on Triangle St while we're shooting on the West side of the property, though that is TBD. Ultimately, the town will tell us what we can and can't do in this matter.

In reference to the **cemetery map**, the exact filming location within the cemetery has not been chosen yet so we're not sure if we'll be within earshot of the road. If so, we would want to request traffic control with officers at the starred areas. Also, as mentioned above, if we decide to put trucks on the street we may need officers to help with traffic.

Horse Drawn Carriages

Lastly, scenes at both locations will involve the use of horses pulling horse drawn carriages. These are being provided, maintained and operated by professionals in the field

We appreciate your consideration of our request and would like to set up a meeting if necessary to discuss these details in person

Thank You,

Oliver Amerigian
Location Manager
A Quiet Passion
401.835.5859 cell

OliverAmerigian@gmail.com

BCOH

Special Risks Broker

CERTIFICATE

Title of the Audio Visual Document : " **A quiet Passion** "

We, the undersigned : B C O H s.a./n.v., attest and witness by the present certificate that the company : **Potemkino port** is, by our intermediary, the holder of an insurance contract, bearing the number : **85039** - with the company : CIRCLES GROUP S.A. on behalf of HDI-Gerling Industrie Versicherung AG - Branch for Belgium (40%) , Catlin Insurance Company (UK) Ltd. per CATLIN Europe SE, Belgium Branch (50%) & AXA Belgium (10%) ,covering in particular the civil liability.

The coverage period of the guarantee is expanded during the operations of setup and dismantling as well as during the shooting. The covered shooting period starts the : 5/5/2015 until the : 19/6/2015.

Town of Amherst 4 Boltwood Ave Amherst, MA 01002 is named as additional insured and loss payee.

<u>GUARANTEES</u>	<u>INTERVENTION LIMITS</u>
CIVIL LIABILITY "OPERATIONS" <i>Material damages and bodily injuries together</i>	1.250.000,00 €
ENTRUSTED PROPERTIES	75.000,00 €
CIVIL LIABILITY " REAL PROPERTY – NATURAL SCENERY " <i>Damages by fire, electricity and water</i>	1.250.000,00 €

THE PRESENT CERTIFICATE COULD NOT BIND NOR COMMIT THE INSURANCE COMPANY BEYOND THE TERMS AND CONDITIONS OF THE CONTRACT SUBSCRIBED WITH THE INSURANCE COMPANY.

Bruxelles , Tuesday, June 02, 2015

BCOH s.a./n.v.

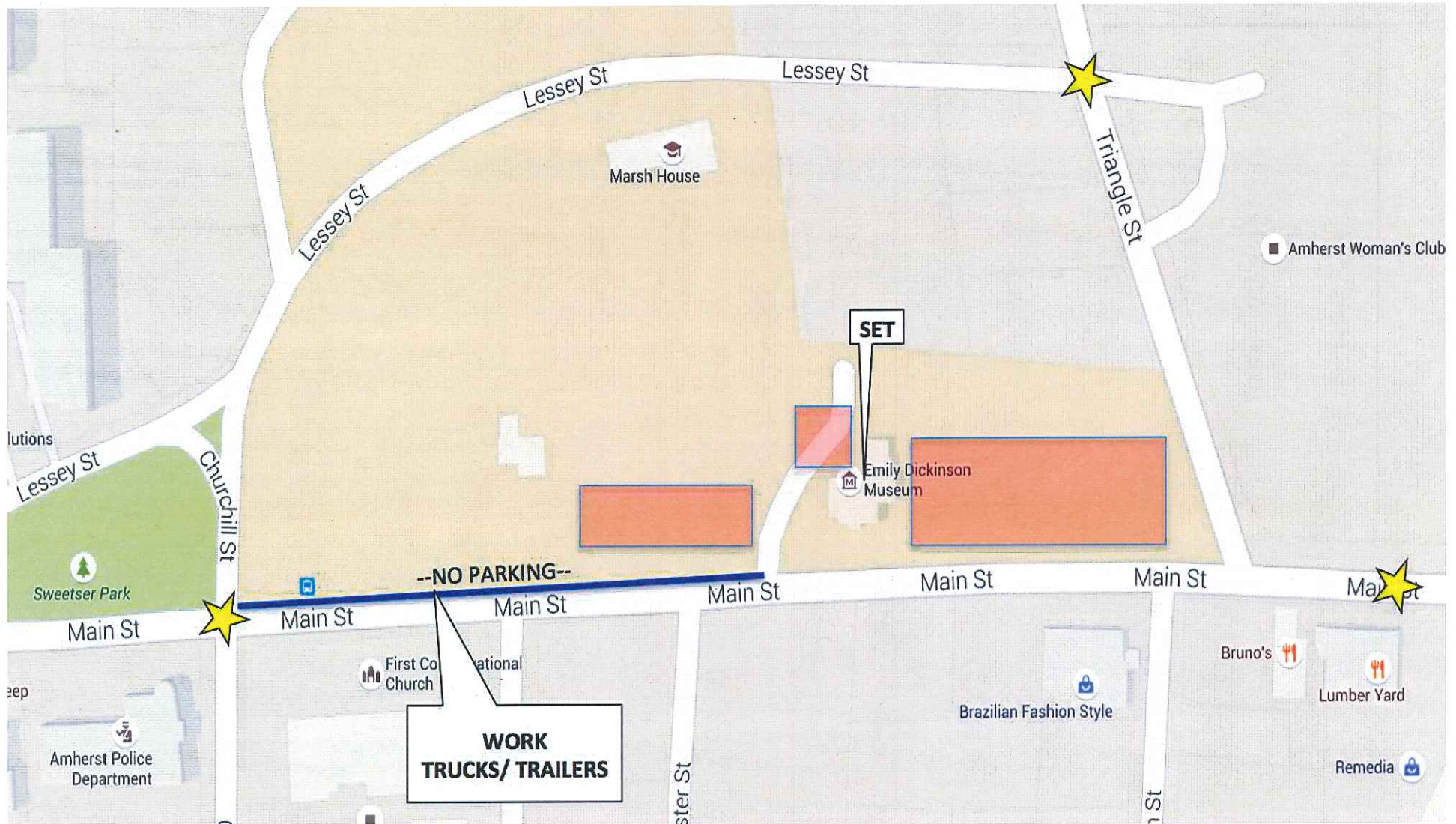
BCOH

Special Risks Broker

www.circlesgroup.com
T : +352 26 45 87 92
F : +352 26 45 87 93

CIRCLES GROUP S.A
6, Rue d'Arlon
L-8399 Windhof

info@circlesgroup.com
IBAN : LU45 0141 0333 7440 0000
Code Swift : CE LLL ULL



SET: Emily Dickinson Museum
FILM: Mon. 6/15 (~12pm–6pm)
 Tues. 6/16 (~7am–7pm)
 Wed. 6/17 (~7am–7pm)



- AREAS WE WILL BE FILMING

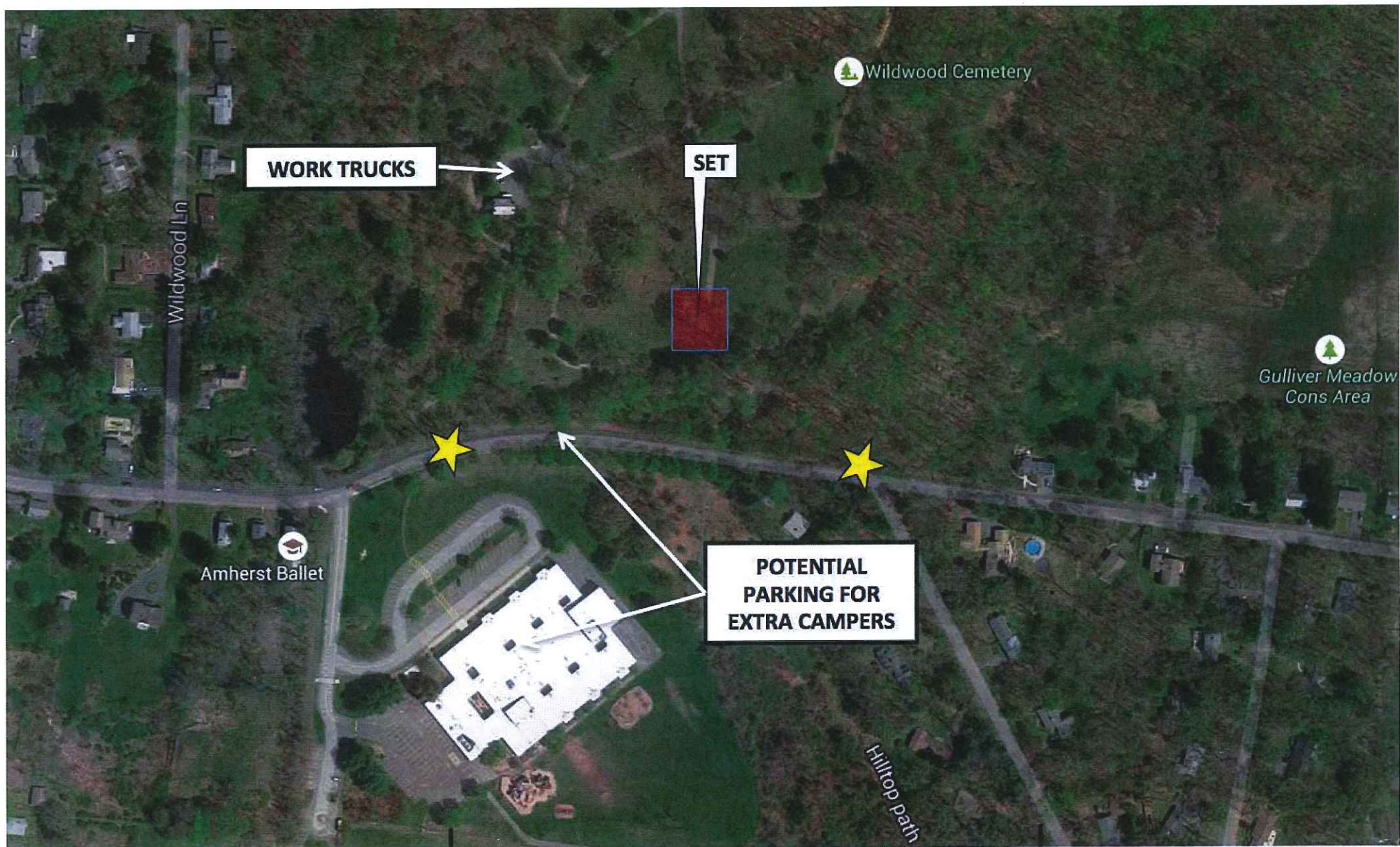


-NO PARKING POSTED 6/15 5AM – 6/17 11PM
 -22 PARKING METERS ~425FT



-POLICE – ITC - DURING FILMING
 --We may not need officer on Triangle St when shooting the West side of the property

A QUIET PASSION



ET: Wildwood Cemetery
70 Strong St. Amherst
ILM: Mon. 6/15 (~6am-12pm)



- AREA WE WILL BE FILMING



-NO PARKING POSTED 6/15 5AM – 6/17 11PM
-22 PARKING METERS ~425FT



-TBD - POLICE – ITC - DURING FILMING

A QUIET PASSION

Puppel, Debra

From: Mooring, Guilford
Sent: Thursday, May 21, 2015 1:53 PM
To: Puppel, Debra; Ollie Amerigian
Cc: Town Manager's Office; Select Board; Pronovost, Christopher
Subject: RE: Film Proposal for Amherst

The DPW has no issues with the plan right now. I would recommend looking at the UMass lots as staging areas. It would get you off the roads and allow you some easier security. There is a lot at the end of Strong Street off Clark Hill Rd on campus. There is also the lot off Spring street that is on Amherst College that is close to the house.

When you are closer to filming and have a better idea of what you wish to do to go back to the 1800's we should talk more.

Guilford Mooring

Superintendent of Public Works
Town of Amherst
586 South Pleasant Street
Amherst, MA 01002
413-259-3133
Fax 413-250-2414

From: Puppel, Debra
Sent: Thursday, May 21, 2015 11:15 AM
To: Ollie Amerigian
Cc: Town Manager's Office; Select Board; Pronovost, Christopher; Mooring, Guilford
Subject: RE: Film Proposal for Amherst

Good morning,

I am responding on behalf of the Town Manager and Select Board office. I believe we spoke on the telephone regarding this project.

I have forwarded your detailed request to the Chief of Police, as well as the Superintendent of Public Works for review and comment. As soon as we have their recommendations, we will move forward with the formal permissions needed for road closure and reservation of on street metered parking.

The Select Board has regulatory authority for those areas. Their next meeting is scheduled for Monday, June 8, 2015. The item is on the tentative agenda as a placeholder.

We look forward to working with you on this exciting project.

Warm Regards,

Puppel, Debra

From: Livingstone, Scott
Sent: Friday, May 22, 2015 7:30 AM
To: Puppel, Debra
Cc: Town Manager's Office; Pronovost, Christopher
Subject: RE: Film Proposal for Amherst

Yes, I agree, intermittent is fine.

From: Puppel, Debra
Sent: Thursday, May 21, 2015 11:35 AM
To: Livingstone, Scott
Cc: Town Manager's Office; Pronovost, Christopher
Subject: RE: Film Proposal for Amherst

Hey Scott,

So what I'm looking for specifically from you is input on whether a full road closure is necessary or intermittent flow of traffic as they film. John would rather the latter unless you feel strongly otherwise.

I have tentatively scheduled them for the June 8th Select Board meeting and John would like your written response to the request for introduction to the Select Board.

Appreciate the efforts of both you and Chris in this regard.

Thanks,

Debra

From: Livingstone, Scott
Sent: Thursday, May 21, 2015 11:14 AM
To: Puppel, Debra
Cc: Town Manager's Office; Pronovost, Christopher
Subject: RE: Film Proposal for Amherst

Hi Deb...

Yes, I did get to review these forms/request from Capt. Pronovost. I mistakenly thought there were other request. I know Capt. Pronovost has already had preliminary discussion with the film company. These request are not too much of an issue or concern from our end and should be easily taken care of.

Much easier than when they filmed "Malice" back in the mid ninety's in downtown. So long as we are included in additional meetings etc, I don't see anything to concerning...

Scott

From: Puppel, Debra
Sent: Thursday, May 21, 2015 11:06 AM
To: Livingstone, Scott
Cc: Town Manager's Office; Pronovost, Christopher
Subject: RE: Film Proposal for Amherst

Good morning,

I am forwarding the information to you re our conversation this morning. Given the dates they've indicated, the Select Board would need to review the request for parking reservation and any road closure you believe necessary at their meeting on June 8th. I would like to respond to the gentleman and advise him of the timeline, advising him that it requires your review and response prior to presentation to the Select Board.

Thanks Scott! FYI - I'm off tomorrow and Monday.

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